

K-12 SCHOOL TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	October 27, 2016
Meeting Location	Division of Technology 4430 Broad River Road, Columbia, SC 29210
Facilitator	Keith Osman
Note Taker	Gay Hoyer
Attendees	Keith Osman (DTO), Andrew Epting (Admin), Karen Rumfelt (Admin), Petra Turner (Admin), James Gordon (Admin), Doris Johnson (Admin), Mike Shelton (Admin), John Bane (DTO), Bobbi Kennedy (ETV), Dean Byrd (ETV), Don Cantrell (SDE), Denise Lyons (SCSL), Charlie Zeberlein (DTO), Marcos Vieyra (DIS), Martin Crabtree (DIS), Beth Shull (AT&T), Grey Humphrey (Spirit)

AGENDA ITEMS

Agenda Item 1	Approval of Minutes	Presenter:	Keith Osman
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1. Keith asked for a motion to approve the K-12 minutes from the September meeting. Minutes were approved without corrections or changes.

Agenda Item 2	E-Rate Status/K-12 Network Status	Presenter:	Andrew Epting
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FCC/USAC News

1. USAC released a Form 498 Status Tool for applicants.
2. FY 2015 Recurring Service Invoice Deadline and Invoice Deadline Extensions due 10/28/16.
3. USAC has released an Invoice Deadline Extension Request Tool that will assist applicants and service providers that will simplify the process.
4. February 02, 2017 – March 31, 2017 is the next year filing window: 65 day window which is ten days less than normal.

K-12 Committee Projects

1. SANS and GIAC:
 - 11 course vouchers and 42 certification vouchers are still available.
 - 29 school districts have not participated and have first priority.

SC E-Rate Consortia Update

1. 2015-16 Past: E-Rate Funding Year (07/01/2015 – 06/30/2016)
 - a. There are no outstanding BEARs and all funds committed have been received.
2. 2016-17 Current: E-Rate Funding Year (07/01/2016 – 06/30/2017)
 - a. As of 10/25/16 none of the five applications have been funded but two are under initial PIA review.
 - b. Waves 13 - 17 have been released and total \$2,176,608 and South Carolina's portion represents .8% of the funding nationwide.
 - c. Approximately 60 open vendor orders.
3. Form 470s and other Contracts:
 - a. Issued Form 470 for a Managed Security Services Procurement solicitation.
4. 2017-18 Upcoming: E-Rate Funding Year (07/01/2017 – 06/30/2018)
 - a. October 2016: Site Verification, CIPA, Snapshot, Updated Contracts and Network Design Plan
 - b. December 2016: Update Consortia Information in EPC
 - c. January – April 2017: Estimated FY 2017 – 18 Form 471 Filing Window

Agenda Item 3	DOE – General Updates	Presenter:	Don Cantrell
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1. **Proviso 3.6 (9) Department of Education –Mobile Device Access Management (\$3,000,000)**
Funds appropriated to the Department of Education for Mobile Device Access and Management shall be disbursed to school districts to procure high-speed mobile internet service for students that lack such internet service at home and are participation in a course of study that requires such access, as demonstrated by the school district. Districts requesting funding shall make application to the South Carolina K-12 Technology Committee in a form approved by the committee and the Department of Education detailing, at a minimum, the

proposed uses of such mobile internet service, the number of students eligible for the service, the process used to determine student eligibility, and the process by which the devices will be secured and use-restricted to prevent breach or misuse. The Committee may approve requests in whole or in-part as funds are available.

The Department of Administration, Division of Technology may disapprove applications if the district’s mobile device management plans are insufficient to properly secure mobile internet devices issued to students. The Division of Technology may offer mobile management services to applicant districts in lieu of a district-specific plan.

2. The Department of Education, along with the Division of Technology and the EOC developed an application form which has been posted online and three districts have already submitted applications. The Department of Education and DTO will review the applications to make sure that security protocols are being met. If the protocols are not met the application will be declined. If the application meets current standards it will be presented to the committee for approval.
3. There is a concern that some districts may need help with submitting an application or developing a plan or program therefore Chief Financial and Procurement office has put out an RFI through ITMO to gather information from vendors that may be able to provide these services or solutions.
4. Keith Osman will be meeting with his team on the security side to develop a process to ensure the security part of the application is adequate. Then a determination will need to be made and to which applications can be approved and how much money will be awarded since only \$3 million is available.

Agenda Item 4	Waiver Request – Aiken County Public Schools	Presenter:	Keith Osman
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1. Aiken County Public Schools submitted a waiver request to use a portion of their K-12 Technology funds to purchase and install classroom interactive whiteboards. No action was taken. The committee had questions about the request. Don Cantrell will contact the Superintendent to have him resubmit the request providing additional information.

Agenda Item 5	Budget	Presenter:	James Gordon
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1. James was unable to present a final proposed budget for 2016-17.
2. We currently have 3 requests for funding:
 - a. Department of Education \$60,000 for Education Technology Plan for 2017
 - b. SC ETV is requesting \$225,250: \$146,250 for Know-it-All Phase III; \$49,000 for Project Module; and \$30,000 Leased Content for Magic School Bus.
 - c. DTO requesting \$12,271,826: \$10,702,908 for Connectivity, \$2,960 for E-Rate Training/Outreach and \$1,656,958 for Security Projects and Internet Service.
3. Based on today’s budget numbers, we do not have the enough funds to honor the requests from DOE and ETV. However, we are close to awarding a new Internet Contract. This award will impact the budget as Internet rates should go down significantly. It will be up to the Principals to decide how these savings will be utilized.

Agenda Item 6	K-12 Security Project	Presenter:	Marcos Vieyra
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1. Marcos Vieyra and Martin Crabtree were on hand to give an overview of the K-12 Technology Initiative Committee Security Service Status: (a) How we got here (b) Where we are now (c) Future options.

Agenda Item 7	Open Discussion	Presenter:	Keith Osman
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1. **Progress Report:** Mike Shelton and the writing committee are working on the report and should have a draft ready for review by November 8th.
2. **Principals Meeting:** Will be held Tuesday, November 15th, 1:30pm – 3:00pm at the Wade Hampton Building Conference Room 476
3. **Nov. /Dec. Combined Meeting:** Will be held on Thursday, December 8th, 10:00am – Noon at the Division of Technology.

Next Meeting	December 8, 2016
Location	Division of Technology, 4430 Broad River Road, Columbia, SC 29210