

K-12 SCHOOL TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	August 25, 2016
Meeting Location	Division of Technology 4430 Broad River Road, Columbia, SC 29210
Facilitator	Keith Osman
Note Taker	Gay Hoyer
Attendees	Keith Osman (DTO), Andrew Epting (Admin), Karen Rumfelt (Admin), Petra Turner (Admin), Melanie Barton (EOC), Don Cantrell (SDE), John Bane (DTO), Bobbi Kennedy (ETV), Dean Byrd (ETV), Linda O'Bryon (ETV), Beth Shull (AT&T), Mike Shelton (Admin), Martin Crabtree (DIS), Denise Lyons (State Library), Paul Harmon (State Library), Steven Lake (Admin), Angela Leon (HP), Tammy Graham (Scantron)

AGENDA ITEMS

Agenda Item 1	Approval of Minutes	Presenter:	Keith Osman
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1. Keith asked for a motion to approve the K-12 minutes from the July meeting. Minutes were approved without corrections or changes.

Agenda Item 2	E-Rate Status/K-12 Network Status	Presenter:	Andrew Epting
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FCC/E-Rate News

1. FCC/USAC/SECA meeting and applicant training will be held September 25th – 29th in Arlington, Virginia.
2. USAC/SECA calls have been combined and will be held every Tuesday.
3. Search Commitments Tools updated, EPC development schedule announced for fall 2016, but no details as to what will be impacted.

K-12 Committee Projects

1. Palmetto Unified School District (DOC) Tyger River HS (100 Prison Rd. Enoree): Complete
2. SANS and GIAC:
 - 16 course vouchers and 46 certification vouchers are still available.
 - 31 school districts have not participated and have first priority.
 - Working towards September – December completion schedule
3. K-12 School Technology Initiative logo and website update is underway.

SC E-Rate Consortia Update

1. 2015-16 Past: E-Rate Funding Year (07/01/2015 – 06/30/2016)
 - a. Two BEARs totaling \$5,826,000 are still outstanding
 - b. 1 BEAR is remaining to be filed for the 15-16 funding year. All other BEARs have been filed.
2. 2016-17 Current: E-Rate Funding Year (07/01/2016 – 06/30/2017)
 - b. As of 08/22/16 none of the five applications have been funded for DTO.
 - c. Wave 9 released on 08/22/16 totaling \$935,695.72.
 - d. Approximately 100 open vendor orders.
3. Form 470s and other Contracts:
 - b. Gary Rawson will be at DTO on October 18th to train on E-Rate contracts.
 - c. The State Term Contract for Cable and Wiring was awarded this month (Solicitation 5400011299). This is a fixed price bid and additional vendors may be added at specified times twice a year. This contract is used by many Schools and libraries. During the contract expiration and re-bid process some vendor contract numbers changed. Use of an incorrect contract number could result in USAC denying reimbursement. This information will be communicated to all districts and libraries.
 - d. Avaya Network Products (Solicitation 5400011865): Due to a filing error, this contract will expire November 30, 2016. While the new contract is currently available to districts and libraries, the services associated with this contract will not be E-Rate eligible until July 01, 2017. We will communicate this issue to our Consortia members and request that they use the services provided in the contract by November 30th or after July 01, 2017.

4. 2017-18 Upcoming: E-Rate Funding Year (07/01/2017 – 06/30/2018)
 - b. October 2016: Site Verification, CIPA, Snapshot, Updated Contracts and Network Design Plan
 - c. December 2016: Update Consortia Information in EPC
 - d. January – April 2017: Estimated FY 2017 – 18 Form 471 Filing Window
5. Requests for Increased Bandwidth:
 - b. Revised Bandwidth Allocation Policy to clarify terms and conditions as well as combined LAN/WAN and Internet Policies into one document.
6. Charter/Special Schools:
 - b. John de la Howe – Validation letter requested from the Department of Education has not been received as of 08/23/16.

Agenda Item 3	K-12 Security Project	Presenter:	Martin Crabtree
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1. Martin Crabtree was on hand to update the committee on the K-12 Security Project.
2. Sensor Coverage is as follows:

K-12	Total	Deployed	Monitoring Validated
School Districts	81	81	51
Libraries	44	39	23
Charter Schools	33	6	4
Special Schools	28	2	1

3. Senor Maintenance Status – August Overview:

Areas	Projected Deployment	Deploy	Refresh	Maintenance	Offline
School Districts	0	0	2	26	4
Libraries	0	0	1	11	5
Charter Schools	0	0	0	3	1
Special Schools	0	0	0	0	1

4. Security Ticket Counts:

Month	Tickets	Month	Tickets	Month	Tickets	Month	Tickets	Month	Tickets
Aug'16*	75	May'16	197	Feb'16	63	Nov'15	84	Aug'15	92
Jul'16	60	Apr'16	80	Jan'16	76	Oct'15	77		
Jun'16	68	Mar'16	71	Dec'15	17	Sep'15	68	*To Date	

5. Current Status and Issues:

Staffing:

- a. 2 staff for technical support, 1 is Linux Engineer, 1 is a Linux Tech/Admin
- b. SCO Analysts (state) monitor for security events
- c. All sensors checked; 49 have one or more issues
- d. 10 are unreachable; scheduling time to go to the site as they have time to work with DIS
- e. Problems getting site support through summer and at start of year
 - Staff will attempt contact 3 times, 3 business days apart, then escalate issue
 - Martin will reach out to the site and if no response will work through K-12 Coordinator to get response.
- f. Lots of good progress. Sensor conditions are now known.

General Issues:

- a. Working with DTO on the Bandwidth Allocation Policy
- b. Working with K-12 Coordinator on updating MOU and Security Services
- c. Migrating the K-12 TIC Website to a more reliable solution
- d. Finalizing work on a K-12 security options presentation for the K-12 TIC

Agenda Item 4	EOC – General Updates	Presenter:	Melanie Barton
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1. The EOC will need by October 1, 2016 the amount of EIA funds that the K-12 Technology Initiative Committee anticipates will be needed for FY 2017-18 along with a one or two page justification for any increase. The EIA and Improvement Mechanisms Subcommittee of the EOC will review requests and make recommendations to the full EOC in December. These recommendations will go to the Governor and General Assembly.
2. The EOC has received the 2016 technology surveys from the school districts/schools. The results are currently being reviewed and Melanie should have a report for the next meeting.

Agenda Item 5	Waiver Request – Calhoun County Public Schools	Presenter:	Keith Osman
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1. The K-12 Technology Committee discussed the district’s request to utilize K-12 Technology Initiative funds to upgrade your interactive white boards in classrooms and to expand your 1:1 program to the K-2 classes. Per Proviso 3.6 of the 2016-17 General Appropriation Act, the District may use K-12 Technology Initiative funds to expand 1:1 computing in K-2 classrooms. However, the Committee cannot approve the waiver request to expend K-12 Technology funds to upgrade interactive white boards until 1:1 computing is implemented in all K-2 classes.
2. The Committee recommended that the district notify the Committee when implementation of 1:1 computing is completed in K-2 classes. At such time, the Committee could then approve a waiver for Calhoun to expend any remaining K-12 Technology Initiative funds on upgrading the interactive white boards

Agenda Item 6	Open Discussion	Presenter:	Keith Osman
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1. Need to look at revising the budget for 2017 and began preparing the budget for 2018. The committee will need to decide on a course of action to secure funds for the K-12 Security Project.
2. Work has begun on the Year End Progress Report. The same team as last year is working on the project. Deadline for submittal of items to be included in the report is October 1st. Report should be ready to present to the Principals by the end of November.

Next Meeting	September 22, 2016
Location	Division of Technology, 4430 Broad River Road, Columbia, SC 29210