K-12 TECHNOLOGY INITIATIVE COMMITTEE
MEETING MINUTES

Meeting Date	March 22, 2012
Meeting Location	DSIT – 4430 Broad River Road, Columbia, SC 29210
Facilitator	Tom Fletcher
Note Taker	Gay Hoyer
Attendees	John Bane (DSIT), Dean Byrd (SCETV), Valarie Byrd (DSIT), Don Cantrell (SCDE), Amy Duernberger (SCSL), Tom Fletcher (DSIT), David Goble (SCSL), Samantha Hastings (USC), Bobbi Kennedy (SCETV), Jim MacDougall (DSIT), Linda O'Bryon (SCETV), Jerry Pate (SC Telecommunications Assoc.), Michael Shelton (DSIT), Petra Turner (DSIT), Tommy Richards (Connectview)

AGENDA ITEMS

Agenda Item 1	Approval of Minutes	Presenter:	Tom Fletcher

1. Tom Fletcher called the meeting to order and asked for approval or corrections to the minutes from last month's meeting. The minutes were approved with no changes.

Agenda Item 2	New Topics for Discussion	Presenter:	Tom Fletcher

1. The committee is still short on topics for future meetings. Tom passed out note cards with instructions for attendees to list any possible topics that came to mind during the meeting. The notes were collected at the end of the meeting and the list of topics will be considered for future meetings.

Agenda Item 3	DISCUS is Changing: Upcoming New Resources	Presenter:	Amy Duernberger

1. DISCUS, SC Carolina's Virtual Library, periodically evaluates the current and evolving needs of the three communities served: K-12, public libraries, and college/university libraries. The purpose of the evaluation is to determine needs and to explore a possible remix of products to provide the best set of resources for the dollars available. The process also includes a review of current content offerings.
2. This evaluation project included focus groups, product trials and user feedback on over 50 products.
3. As a result, SCSL partnered with PASCAL, who helped with additional funding, to develop a new array of resources. New products were added and some old products were discontinued and replaced with newer resources. The new collection will add much needed content in a variety of areas.
4. As a result, DISCUS will soon be offering a new mix of great resources designed with K-12 students, teachers and school librarians/media specialists in mind. These resources will be available through DISCUS starting July 2012.
5. *SCSL will be conducting training for these products, which is estimated to last an entire year. Training will include: Webinars, Hands on Training, Virtual Classrooms, Boot-Camps, Video Tutorials, Comprehensive User Guides, Instructional Help Sheets, Recertification Training and much more. Training opportunities are being planned and posted on the DISCUS Training Tab. Scdiscus.org (user id: discus12 Password: learnit)*
6. The following currently-provided products will remain in the DISCUS collection:
   - Biography in Context
   - Britannica Online
   - Career eBook Collection
   - CultureGrams
   - Escolar
   - Ferguson's Career Guidance Center
   - Kid's InfoBits
   - LearningExpress Library
   - Nursing Resource Center – Nursing/Allied Health Collection
   - Opposing Viewpoints in Context
   - World Data Analyst

7. These products will be new additions to the Collection:
   - Bloom's Literary Reference Online
   - BrainPOP Jr.
   - Credo Reference
   - Entire Package of Products Provided by EBSCO

Agenda Item 4	E-Rate Status	Presenter:	Valarie Byrd

E-Rate News
1. The annual E-Rate application filing window closed March 20, 2012.

Committee Initiative – CIPA Compliance of K-12 Schools & Libraries Network Participants
1. DSIT distributed the Internet Safety Standards Memorandum letters and request for CIPA certification documents to special schools and stand-alone technology center network members earlier this month.
2. SC Dept. of Education and the SC State Library completed the distribution of the Internet Safety Standards Memorandum letter. The FCC Form 479 and K-12 Network Certification request were sent out by SC State Library last week.
3. DSIT will be responsible for the collection of these documents from school districts. The K-12 Network Certification Document for Schools will be modified to include verbiage pertaining to compliance requirements regardless of the ownership of the device that utilizes the access services provided on the K-12 Schools and Libraries Network.

State E-Rate Program Status
2010-11 (Closed Year) Application
1. DSIT and SC Dept. of Education responded to additional USAC-PQA audit requests for information pertaining to a previously filed BEAR reimbursement.
2011-12 (Current Year) Application
1. DSIT continues to collect documentation to file for BEAR reimbursement later this Funding Year.
2012-13 (New Year) Application
1. DSIT completed the filing of all E-rate consortium applications at the following funding level request.

   - Dark Fiber – Lexington 01 SD: 60%
   - Dark Fiber – Laurens 55 SD: 80%
   - WAN – Schools & Libraries: 79%
   - DIA – Schools & Libraries: 80%
   - DIA – Special Schools: 73%

2. SDE posted the 45th day of school data posting via its website.
3. DSIT is working on State LOA's and SCDE & SCSL are working on draft documents covering 2013-14, 2014-15. 2015-16 will be needed by DSIT before the end of the funding year.
4. DSIT follow-up with USAC regarding their anticipated request for a new state eligibility certification letter and the current year validated NSLP data file from SCDE. The NSLP data file request was received today and this information was forwarded to SC Dept. of Education. Per USAC the new state eligibility letter request will be distributed with the next month.

Bandwidth Allocation Deployment Phase IV-Fiber Placement Opportunities
1. The following school district projects have been completed since last month:
   Lee   Clarendon 01
2. The following districts have active projects:
Berkeley	Barnwell 45	Dorchester 02	Marion 01	
Marion 02	Marion 07	Spartanburg 01	Spartanburg 02	York
3. The following districts are on a list to be evaluated soon:
Anderson 04	Anderson 05	Dillon 03	Dillon 04
Edgefield	Hampton 02	Spartanburg 03	Spartanburg 05
York 02	York 03	York 04	

Agenda Item 5	K-12 Network Changes	Presenter:	Valarie Byrd

<u>Network Changes</u>

1. AT&T DIA (Dedicated Internet Access) to MIS (Managed Internet Service) conversion project began in January. Seven locations have completed installing; two more are scheduled by the end of this week. Within the next few weeks, four locations are scheduled to be completed. There are thirty-three projects currently in the works. Forty-four projects remain to be scheduled.
2. DSIT is working with vendors to raise the current 10meg baseline to accommodate the current demand for more bandwidth. They plan to have a proposal ready in time for next month's meeting.
3. DSIT and Spirit have one internet bandwidth underserved location with less than the statewide 10meg baseline remaining. Work is in progress to identify an Ethernet solution for Barnwell 29 School District.
4. DSIT is working on converting current wireless and MPLS locations to Ethernet service.
5. Florence School District 3 will join the K-12 Schools and Library WAN network effective July 1, 2012.

Agenda Item 6	Security Subcommittee / Network Status	Presenter:	Jim MacDougall

1. There are currently no recommendations for upgrades at this time.

Agenda Item 7	Budget	Presenter:	Tom Fletcher

1. Nothing new to report.

Next Meeting	May 24, 2012
Location	Division of State IT, 4430 Broad River Road, Columbia, SC 29210