

K-12 TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	September 24, 2009
Meeting Location	Division of State IT, 4430 Broad River Road
Facilitator	Tom Fletcher
Note Taker	Gay Hoyer
Attendees	Tom Fletcher (DSIT), Barbara Teusink (DSIT), Sandra Wilkie (DSIT), Beth Shull (AT&T), Rich Boyle (AT&T), David Goble (SCSL), Valarie Byrd (DSIT), Jim MacDougall (DSIT), Matt Cleary (DSIT), Stan Bugner (Verizon), Dean Byrd (ETV), Tom Olson (SCDE), Tamikah Battle (RCSD1), Jill Winter (SCSD2), Abigail Busby-Webb (SCSD2), Jennifer Wolfe (SCSD2), Everette Deah (Marion SD7)

AGENDA ITEMS

AGENDA ITEM 1	iAm Laptop Initiative	PRESENTER	Matt Cleary
DISCUSSION			
The following schools made presentations on the status of the Laptop Initiative Program in their schools.			
<ol style="list-style-type: none"> 1. District Presentation – Marion 7 (Mary Alice Stacey) 2. District Presentation – Sumter 2 (Jill Winter) 3. District Presentation – Richland 1 (Tamikah Battle) 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
<ol style="list-style-type: none"> 1. Send out letter to presenters thanking them for taking time out of their busy schedules to make their presentations. 2. Check on Dell Warranty. 3. Check on the present insurance coverage on the laptops. 4. Conduct an on-site audit of the Laptop Program at C.A. Johnson High School (It is appears from the presentation that the terms of the laptop grant is not being followed). A letter is to be drafted informing the Principal and the District Superintendent of our intent to make a site visit. If they are not in compliance and unable to do so then the laptops should be pulled. 5. Obtain copies of the Power Point presentations from the presenting schools. 		<ol style="list-style-type: none"> 1. Matt Cleary (Prepare draft) 2. Matt Cleary 3. Matt Cleary 4. Tom Fletcher, Dave Goble Jim MacDougall, Beth Shull (Matt Cleary –Draft Letter) 5. Matt Cleary 	

AGENDA ITEM2	Approval of Minutes	PRESENTER	Tom Fletcher
DISCUSSION			
<ol style="list-style-type: none"> 1. Tom Fletcher resumed the regular meeting and asked for approval of or discussion/corrections to the minutes from last month’s meeting. 2. The minutes were approved with no additional changes. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 3	E-Rate Status	PRESENTER	Valarie Byrd/Sandra Wilkie
DISCUSSION			
E-Rate Issues			
<ol style="list-style-type: none"> 1. USAC Training First fall training session for the upcoming 2010-11 filing was in DC on Tuesday 9-22. Sandra attended that session and the SECA meetings. No major changes in E-Rate filing process this year. USAC did state that 			

Round 4 audits will NOT be conducted during the filing window and that 2009-10 Priority 2 applications down to 80% should be approved for this year.

2. KPMG Audits

- a. Round 2 KPMG Audit – SLD provided information regarding its preliminary recovery of disbursed funds totaling \$233,840.99. Of this amount, \$45,650 is related to sites identified as being ineligible (no service provided) and \$188,240.99 for CIPA Compliant but missing CIPA Form 479 sites. We will be challenging all items noted.
- b. Round 3 KPMG Audit – KPMG requested some revised documents to represent our current organization name (CIO to DSIT). They have not finished their internal reviews so they are not ready to provide the preliminary report to us yet.

3. 2008-09 (current year) Application

- a. Still no change on the Trillion FRN of \$785,520 (\$596,995 E-Rate funds) that was not funded. No BEAR’s filed for FY 2008-09-EST monetary value \$474,587.10.
- b. Charter: \$118,579.80 is still being with held by USAC due to its Bankruptcy status.
- c. Of the outstanding BEAR’s filed for FY 2008-09:
 - \$7,521,666.41 in BEAR checks received.
 - \$14,608,120.50 requested
 - \$7,086,454.09 outstanding.

4. **2009-10 Applications** – both applications are now in Final Review. (WAN & DIA) We will be contacting the Ombudsman for help in finding out why our application is being held.

5. **K-12 Technology Initiative website.** We are continuing to work with Michael Shelton. We are working on the RSS feed and Twitter account for this site. Site content is still being evaluated for the site at: <http://www.sck12techinit.org/index.html>.

6. **Contract Conversions – IBAP to MPLS.** We are updating the cost share amounts for those IBAP sites that converted to the MPLS contract on July 1 to reflect the new rates. Billing changes made will be retroactive to July 1.

7. **Library upgrade request (SC LENDS)** - Dorchester upgrade from T1 to 10 MB order has been completed. The remaining orders have been processed.

8. **Network Security Status (Upgrades)** - New monitoring stats collected since the start of the school year. The following recommendations were made and approved by the committee.

- a. Spartanburg 7 upgrade - with no cost share
- b. Darlington upgrade - with no cost share
- c. Anderson 2 – keep 20 meg circuit and remove cost share

Note: We have several sites that have downgrade potential. We will continue to evaluate these locations before taking action. No downgrade implementations are likely this month.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 4	Security Project Status	PRESENTER	Jim MacDougall
---------------	-------------------------	-----------	----------------

DISCUSSION

- 1. Down to two schools that are still not prepared for monitoring. One school is having technical problems (Clarendon 1) and the security group will probably end up going out to install the equipment for them.

2. Greenville is the other and it is so large that that an additional piece of equipment has to be installed at the location in order to get the network configured. Jeff Johnson of the security group will have to go out and finish the installation as soon as time permits.
3. Most of the schools are in need of help from our security group to help protect their networks from being compromised. In fact some schools are asking the security group to take over the front door of their networks. Jim feels that with the amount of work it will take to keep monitoring their systems to keep them out of the ditch that it would be easier for his group to just take over.
4. If the schools that are having significant problems, Jim MacDougall suggests that a partnership with his group would be the best solution.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 5	Network Status	PRESENTER	Tom Fletcher
DISCUSSION			
1. Nothing to report since there is limited activity due to current budget issues.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE			

AGENDA ITEM 6	Budget	PRESENTER	Barbara Teusink
DISCUSSION			
1. Nothing new to report at this time.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE			

AGENDA ITEM 7	Follow-up for Principals	PRESENTER	Barbara Teusink
DISCUSSION			
1. Barbara received the information needed from the SDE for the changes that need to be made on the document for the Principals.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE			

AGENDA ITEM 8	ETV Satellite	PRESENTER	Dean Byrd
DISCUSSION			
1. Not much going on with the satellite system. ETV was able to get some money from the state this year and the Department of Education was able to give ETV some stimulus money to be able to afford to support the 10 channels they have this year as well as secure next year.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE			

GUESTS	
RESOURCE PERSONS	
SPECIAL NOTES	Next Meeting: October 22, 2009 Location: Division of State Information Technology, 4430 Broad River Road