K-12 TECHNOLOGY INITIATIVE COMMITTEE
MEETING MINUTES

Meeting Date	December 10, 2009
Meeting Location	Division of State IT, 4430 Broad River Road
Facilitator	Tom Fletcher
Note Taker	Gay Hoyer
Attendees	Beth Shull (AT&T), Rich Boyle (AT&T), David Goble (SCSL), Valarie Byrd (DSIT), John Bane (SCETV), Samantha Hastings (USC), Bobbi Kennedy (SCETV), Amy Durenberger (SCSL),Gary West (SCDE), Sandra Wilkie (DSIT), Gloria Edmond (DSIT)

AGENDA ITEMS

AGENDA ITEM 1	Approval of Minutes	PRESENTER	Tom Fletcher
DISCUSSION			

1. Tom Fletcher called the meeting to order and asked for approval of or discussion/corrections to the minutes from last month's meeting.
2. The minutes were approved with no additional changes.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM2	E-Rate Status	PRESENTER	Valarie Byrd/ Sandra Wilkie
DISCUSSION			

E-Rate Issues

1. Fall E-Rate Training Session: A training session on E-Rate for beginner was held at DSIT in November and 30 people attended the class. A survey was provided at the end of the class and valuable information was obtained that can be used in designing next year's training session.
2. KPMG Audits:
   A. Round 2 KPMG Audit: No change in status. SLD reviewer noted their computer system has been down for several weeks due to enhancements. There is a backlog of cases to be reviewed. We are escalating this at USAC.
   B. Round 3 KPMG Audit: No status change. Still waiting for final report. (Note: After the meeting we received the final report for USAC and KPMG citing the following:
      i. A finding related to DSIT not having all Form 479 documents for CIPA compliance for 9 districts and 3 libraries (USAC may attempt to recover reimbursement for all services proved to all these 12 entities on the invoice).
      ii. A finding related to non-eligible entities listed in Block 4 (No monetary effect).
      iii. A finding for an erroneous reimbursement request that was a duplicate amount of $8,370. Action has already been taken to correct this through a recently filed BEAR with Spirit Telecom; however, USAC's management comment indicates that they will not accept this action and will COMAD for $8,370.
      iv. A finding related to a BellSouth/AT&T billing error resulted in an over reimbursement of $325. (USAC will seek recovery of $325).
3. 2008-2009 Application: There is one BEAR that is still outstanding in the amount of 1.5 million. A check was received from Charter. Trillion is still outstanding and unfunded. In the first quarter of 2010 form 500 will begin being filed to return any unused funds.
4. 2009-10 Application: The application has been fully funded. BEAR's will be filed during the 1st quarter of 2010 for July-December reimbursements.
5. 2010-11 Application: The application window opened a day after the 2010 ESL was approved. The filing window runs from noon December 3, 2009 to 11:59pm February 11, 2010. The 2011 ESL has also been made available for public comment through March 30, 2010. We are in the process of preparing documents for application filing.
6. K-12 Technology Initiative Website: The site is up and accessible. The school districts and libraries have

been taking advantage of this new resource. We utilized this site to assist in the collection of information needed for Block 4 of the 2010-11 application. We are working on the RSS feed and Twitter account for this site since state guidelines have been established. The site address is: http://www.sck12techinit.org/E-rate.html

7. Contract Conversions-IBAP to MPLS: We are finalizing revised cost share amounts for those IBAP sites that converted to the MPLS contract on July 1st to reflect the new contract rates. We will begin issuing credits, new cost share MOU's and billing corrections. A new cost share baseline will be implemented July 1, 2010.
8. Library Upgrade Request (SC LENDS): The remaining Library, Union, was upgraded 11/6/09.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 3	Security Project Status	PRESENTER	James MacDougall

DISCUSSION

1. Network Security Status (Upgrades): The K-12 Security Subcommittee met 12/03/09 to review the bandwidth monitoring results for outstanding potential "upgrade/downgrade" sites. Security reports were distributed to school districts 12/07/09. ISAC has also been communicating with districts over the last several months.
2. The Security Report Cards that were reviewed were generated based on the old grading scale. The grade point system has been revised and is being tweaked as necessary. Most districts with a letter grade of "D" based on the old point system will actually have a "C" based on the revised grading scale.
3. Recommendations for upgrades for the following districts were approved:

District	Grade Results	Eligible Bandwidth	Current Bandwidth	Peak Bandwidth	Recommendation
Abbeville	A	10	10	10.0	20 Mb upgrade approved with $179 Cost Share Assessment.
Aiken	B	60	50	50.0	60 Mb upgrade approved
Cherokee	B	20	20	20.0	30 Mb upgrade approved with $248 Cost Share Assessment
Dorchester 2	B	50	20	21.6	30 Mb Upgrade approved – Will review peak bandwidth Spring of 2010
Pickens	C	40	30	41.0	40 Mb upgrade approved with proxy installation requirement

4. The following Districts were reviewed but a recommendation was not made:

District	Grade Results	Eligible Bandwidth	Current Bandwidth	Peak Bandwidth	Recommendation
Marion 7	C	10	10	8.5	Improve Grade (20 Mb)
Chesterfield	C	20	20	22.0	Improve Grade (30 Mb)
Georgetown	D	30	20	21.0	Improve Grade (30 Mb)
Greenwood 52	C	10	10	9.6	Improve Grade (20 Mb)
Lexington 1	D	50	30	55.0	Improve Grade (50 Mb)
Spartanburg 5	C	20	20	20.0	Improve Grade (30 Mb)
Spartanburg 6	C	30	20	24.0	Improve Grade (30 Mb)

5. Horry County also had an upgrade request. They currently have a "B" grade and have 100 Mb of bandwidth (they were eligible for 70 and pay a Cost Share for the additional 30 MB of bandwidth). They are currently peaking at 121 Mb of bandwidth and would like to increase their bandwidth to 120 Mb. It was approved for the district to pay Cost Share for 70 Mb to 100 Mb bandwidth ($181) now being billed, plus the non funded bandwidth form 100 Mb to 120 Mb bandwidth total cost difference ($1230) through June 2010. On July 1, 2010 the district will pay only $487 Cost Share for the 25% of the difference between 70 Mb and 120 Mb.
6. The following districts were reviewed for potential downgrades after point system was upgraded (No recommendations made at this time): Florence 1, Florence 2, Greenwood 50, Kershaw, Laurens 56, Lexington 2, Lexington 5, Richland 1, Richland 2, Williamsburg and York 4.
7. The following districts have major configuration issues and/or are offline:

District	Reason
Clarendon 1	Configured Incorrectly / Unresponsive
Orangeburg 4	Configuration change knocked monitoring offline
Richland 2	No firewall logs, incomplete monitoring
Union	No egress configured for the CyberSentry server.
Greenville	Configuration / Tuning Issues

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 4	Network Status	PRESENTER	Tom Fletcher

DISCUSSION

1. Nothing new to report.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 5	Budget	PRESENTER	Tom Fletcher

DISCUSSION

1. We should anticipate another budget cut.
2. Committee is still awaiting the transfer of connectivity funds from the Department of Education to DSIT.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 6	State Data Manager	PRESENTER	Tom Olson

DISCUSSION

1. Nothing new to report at this time.

Note: The committee would like to congratulate the Department of Education for ranking number 2 nationally for its Online Learning program.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

GUESTS	
RESOURCE PERSONS	
SPECIAL NOTES	Next Meeting: January 28, 2010 Location: Division of State Information Technology, 4430 Broad River Road