

## K-12 TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	May 26, 2011
Meeting Location	Division of State IT, 4430 Broad River Road
Facilitator	Barbara Teusink
Note Taker	Kim Lee
Attendees	Barbara Teusink (DSIT), Mike Shelton (DSIT), John Bane (SCETV), Valarie Byrd (DSIT), Bobbi Kennedy (SCETV), David Goble (State Library), Amy Duernberger (State Library), Sharron Myers (DSIT), Petra Turner (DSIT), Tommy Richards (ConnectView), Jerry Pate (SCTA), David Beverley (SCETV), Dean Byrd (SCETV), Don Cantrell (DOE), Tom Olson (DOE), Jason Eckenstein (AT&T), Jason Broughton (State Library), Rogan Hamby (State Library)

### AGENDA ITEMS

AGENDA ITEM 1	Approval of Minutes	PRESENTER	Barbara Teusink
DISCUSSION			
<ol style="list-style-type: none"> <li>1. Barbara Teusink called the meeting to order and asked for approval or corrections to the minutes from last month's meeting.</li> <li>2. The minutes were approved with no changes.</li> <li>3. The agenda order changed slightly due to a delay for the presenter.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 2	E-Rate Status	PRESENTER	Valarie Byrd
DISCUSSION			
<b>E-Rate News</b>			
<ol style="list-style-type: none"> <li>1. The first funding wave for FY 2011-12 will be released later this month.</li> <li>2. USAC announced that its 2011 Applicant Training Schedule for Fall registration is now open.</li> </ol>			
<b>2010-11 (Current Year) Application</b>			
<ol style="list-style-type: none"> <li>1. Payment was received for the first quarter BEAR's this month.</li> <li>2. The second quarter BEAR's will be filed during the first week of June.</li> </ol>			
<b>2011-12 (New Year) Application</b>			
<ol style="list-style-type: none"> <li>1. All state E-Rate consortium applications are being reviewed by USAC PIA.</li> <li>2. We have received all FCC Form 479 (CIPA) documents for FY 2011-12.</li> <li>3. We have distributed all FY 2011-12 DSIT Internet MOU's for all K-12 Schools and most of these signed documents have been returned to DSIT. The library system MOU's will be distributed today.</li> <li>4. No comments or corrections were received regarding the updated K-12 Partnership form and revised Bandwidth Allocation Policies (<b>Draft</b>). Valarie is in receipt of Partnership Certifications from all partners except for the S. C. Department of Education.</li> </ol>			

**NOTE:** A motion was made and approved by the K-12 Committee to accept the revised policy documents if the S. C. Department of Education has no requested changes. If changes are made, they will be effective July 1, 2011.

**Bandwidth Allocation Deployment Phase IV-Fiber Placement Opportunities**

1. The first of five (5) active fiber placement projects was completed this month. (Clarendon Two School District with an estimated cost savings of \$5,614; an 11 month return on investment. Also, Calhoun School District has an estimated completion date of May 27, 2011. The three (3) remaining active projects are Anderson One, Laurens 55, and York One School Districts.
2. All School Districts have been evaluated to identify opportunities. The network redesign group will do a final analysis before estimating cost and determining priorities.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 3	K-12 Network Changes Leased Dark Fiber (Valarie Byrd for Sandra Wilkie)	PRESENTER	Valarie Byrd
---------------	--	-----------	--------------

DISCUSSION

**Leased Dark Fiber**

1. Project meetings continue to be held for the Leased Dark Fiber for Laurens 55 and Lexington One School Districts. Implementation of dark fiber services will be done during May and June so service will be ready to begin after July 1, 2011.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 4	Security Project Status (Valarie Byrd presented for Jim MacDougall)	PRESENTER	Jim MacDougall
---------------	--	-----------	----------------

DISCUSSION

Valarie reminded everyone of the two (2) training sessions below:

- Sentry Training that will be held during SCASA Technology Roundtable meeting on June 7, 2011, from 10:00 a.m. – 3:00 p.m.
- June 10<sup>th</sup> is the deadline for interested parties to register for SANS Security Awareness Training. The cost is \$2.00 per seat for this one hour session.

Jim is continuing to work on installing bandwidth monitoring equipment to the library systems throughout the summer.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 5	Security Subcommittee / Network Status	PRESENTER	Sharron Myers
<p>1. Charlie Seastrunk’s status report for the K-12 Fiber Project is as follows:</p> <ul style="list-style-type: none"> <li>• Sumter Consolidated School District is now underway.</li> <li>• Anderson School District’s cluster of schools (including elementary, middle and high schools) at Powdersville, Wrenn and Palmetto have started their projects.</li> <li>• Manning School District is complete; and,</li> <li>• York School District is ongoing.</li> </ul>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 6	Budget Update	PRESENTER	Barbara Teusink
<p>Barbara distributed three (3) items to the Committee:</p> <p>(1) S.C. Department of Education updated budget request with revised numbers.  (2) S.C. ETV updated budget request with revised numbers.  (3) One page updated budget summary document.</p> <p>The Committee was asked to review and return any changes to the budget summary document as soon as possible including any available carry forward money. If there is no additional carry forward money, Barbara suggested moving forward with the summary to the Principals. The next course of action will be distribution of this finalized document and scheduling a meeting of the full K-12 Committee and the Principals to get final approval to proceed on July 1<sup>st</sup>. Several locations for the upcoming meeting of the Principals were discussed. Barbara will coordinate the date and location for the meeting.</p>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 7	Work Force Development Presentation	PRESENTER	Jason Broughton
DISCUSSION			
<p>Jason Broughton is the South Carolina State Library’s Workforce Development Trainer.</p> <p>The South Carolina State Library has launched a new web site called WorkSC.org to assist libraries, state government agencies, employees, and citizens locate useful resources on the many facets of workforce development. The site was initially created with libraries and first-time job seekers in mind but also offers a variety of useful links for the beginners and others.</p> <p>The South Carolina State Library and the South Carolina Department of Employment and Workforce formed a partnership to offer training to libraries across the state that will help staff to assist job seekers. The training, “Regional Virtual One Stop (VOS) System Training and Workshop for Libraries,” shows library staff how to guide a job seeker through the online State’s Virtual One Stop system including:</p> <ul style="list-style-type: none"> <li>• How to use the resume builder and the importance of this tool;</li> </ul>			

- Learning about the many services available for individuals; and,
- Previewing training videos and guides to assist citizens in using VOS.

For additional information, visit [www.worksc.org](http://www.worksc.org)

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

GUESTS	Rogan Hamby (State Library)
SPECIAL NOTES	Next Meeting: June 23, 2011 Location: Division of State Information Technology, 4430 Broad River Road