

K-12 TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	April 28, 2011
Meeting Location	Division of State IT, 4430 Broad River Road
Facilitator	Tom Fletcher
Note Taker	Kim Lee
Attendees	Tom Fletcher (DSIT), Barbara Teusink (DSIT), Dee Appleby (DOE), Sandra Wilkie (DSIT), Mike Shelton (DSIT), Samantha Hastings (USC), John Bane (SCETV), Valarie Byrd (DSIT), Bobbi Kennedy (SCETV), David Goble (State Library), Amy Duernberger (State Library), Sharron Myers (DSIT), Petra Turner (DSIT), Charmeka Bosket (DOE), Urica Floyd (SCETV), Tommy Richards (ConnectView), Beth Shull (AT&T), Jim MacDougall (DSIT), David Beverley (SCETV)

AGENDA ITEMS

AGENDA ITEM 1	Approval of Minutes	PRESENTER	Tom Fletcher
DISCUSSION			
<ol style="list-style-type: none"> Tom Fletcher called the meeting to order and asked for approval or corrections to the minutes from last month's meeting. The minutes were approved with no changes. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 2	State Literacy Initiative Presentation	PRESENTER	Samantha Hastings
DISCUSSION			
<ol style="list-style-type: none"> Dr. Hastings was pleased to announce that USC recently gave an award to David Goble (Director of the State Library) for his long term commitment and service to the community. Dr. Hastings began her presentation on 'State Literacy Initiative' by saying her topic to speak about was probably mistitled meaning their goal at USC is not only to channel energy to eliminate illiteracy in South Carolina but to accomplish a lot of other things dealing with school library media and USC's commitment to K-12. Some highlights of the presentation were: Presently, 26% of South Carolinians cannot read at a high school level. In 2008-2009, the following dropout rates were reported: <ul style="list-style-type: none"> • 30% of ninth graders stopped school • 28% of tenth graders stopped school • 24% of eleventh graders stopped school • 18% of twelfth graders stopped school <p>When the above facts, along with the salary data by level of education is considered, the salary of a high school dropout is about one third of what the salary is with a four-year college degree. If you have a high school degree, you will – on average – make about half of what someone with a four-year college degree will make.</p>			

In 2008-2009 a composite of the report card ratings for South Carolina's 85 school systems read as follows:

District Report Card Ratings (08- 09)
SC Department of Education, Jim Rex October 2010

Ratings	Absolute	Growth Rating
Excellent	1	0
Good	0	1
Average	24	5
Below Average	39	21
At Risk	21	58

In an effort to try and change some of the demographics outlined above, USC established an outreach program called "Cocky's Reading Express." This program involves USC's mascot "Cocky" and USC student volunteers - including athletes - that rotate visits four (4) times a month to poor schools in South Carolina to promote reading. "Cocky's Reading Express" also participates in various community events in South Carolina. Teachers and Media Librarians are convinced this program has made a difference. Additional information about this program and Dr. Hastings' presentation is attached.

Additionally, the website for "Cocky's Reading Express" is:
<http://www.libsci.sc.edu/ccbl/cockyreadingexpress/index.htm>.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 3	E-Rate Status	PRESENTER	Valarie Byrd
DISCUSSION			

E-Rate News

- The FCC and USAC - Schools & Libraries Division - continues to receive a large volume of requests for clarification on the new gifting rules established in the FCC's sixth (6th) Report & Order that went into effect January 2011. The vendors and public demands guidance on dealing with specific situations. USAC is looking into providing a gifting tutorial. The FCC and USAC will be addressing this item in an executive session.

2009-10 (Prior Year) Application

- We received the FCC Form 500 (Notification Receipt Letters) from USAC. This funding year activities have been completed and the process is closed.

2010-11 (Current Year) Application

- We filed the first quarter BEAR's.

2011-12 (New Year) Application

1. All state E-Rate consortium applications are currently in USAC PIA initial review status.
2. We have received all FCC Form 479 (CIPA) documents from the State Library E-Rate Coordinator, Nancy Rosenwald (Library Systems Collector), and less than ten (10) forms remain outstanding.
3. We are currently working on FY 2011-12 DSIT Internet MOU's for all K-12 school and library locations the state provides network services, and these documents will be distributed next month.
4. Copies of the updated K-12 Partnership form and revised Bandwidth Allocation Policies (*draft*) were distributed to the committee members. Comments regarding documents are due by May 16th to Valarie Byrd to allow the committee time to vote on the final versions at the May committee meeting.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Return any comments on forms to Valarie Byrd	Valarie Byrd	May 16 th

AGENDA ITEM 4	K-12 Network Changes--Leased Dark Fiber / Direct Fiber	PRESENTER	Sandra Wilkie / Valarie Byrd
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DISCUSSION

K-12 Network Changes--Leased Dark Fiber (Sandra Wilkie)

1. Kick-off meetings were held in April for the leased dark fiber projects for Laurens 55 and Lexington One School Districts. These meetings were attended by the district personnel, DSIT, Spirit Telecom and their sub-contractors for each district. Implementation of dark fiber services will take place over the next few months so service will be ready to begin after July 1, 2011.

Replacement RFP for Network Services (Sandra Wilkie)

1. The current contract for Ethernet services will expire in August 2012. Work has begun on developing the RFP to replace this contract for all network services for K-12, state agencies and county and local governments.

Bandwidth Allocation Deployment Phase IV--Fiber Placement Opportunities (Valarie Byrd)

1. The subcommittee continues to meet twice a month to track the progress of this phase. We currently have five (5) projects in active status totaling an estimated \$336,000 (Anderson One, Calhoun, Clarendon Two, Laurens 55, and York One School Districts).
2. There are sixteen (16) additional districts identified for placement opportunities. The DSIT Network Redesign Group and Infrastructure Planning Group will be evaluating the locations to determine if placement should be pursued.
3. There are thirty one (31) other districts remaining to be evaluated for determination if placement opportunities exist.

	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 5	Security Project Status	PRESENTER	Jim MacDougall
<ol style="list-style-type: none"> 1. Reporting from the Security Subcommittee, four (4) locations have a “B” or better for this review period – Anderson Five, Clarendon Two, Berkeley and Dorchester Public Libraries. 2. Anderson has had a problem with proxies but that problem has now been corrected. 3. Lancaster School District is dealing with a computer hacking problem involving more than 25,000 students and 2,500 employees. Apparently, hackers obtained passwords and database information on students and employees may have been compromised. All employees and students affected by this incident will be notified of the problem. The school district is reviewing all of its computer security procedures. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 6	Network Status	PRESENTER	Sharron Myers
<ol style="list-style-type: none"> 1. Charlie Seastrunk is continuing his work on fiber for Anderson, Sumter, York and Calhoun School Districts. 2. The MPLS RFP is currently being reviewed in preparation for it to go out for bid to the vendors in mid-August. Following the receipt of vendor responses, we expect to make the award in late December 2011, or early January 2012. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 7	Budget	PRESENTER	Barbara Teusink
DISCUSSION			
<ol style="list-style-type: none"> 1. Barbara has received two (2) formal budget requests to date – DSIT and Department of Education. 2. Barbara has received the budget numbers from ETV and the State Library but still needs the actual write-up from both agencies and confirmation of the correct appropriation amount for those two agencies after cuts. 3. Copies of the write-ups on DSIT, the Department of Education and the budget summary were distributed to the committee. 4. Everyone was asked to review/verify their respective agency numbers and let Barbara know as soon as possible the amounts of any carry-forward funds so they could be appropriately accounted for and reflected on the spreadsheet in preparation for final prioritization as well as presentation of the final budget to the principals for approval. 5. Once received, Barbara will use the additional data to generate another draft of the budget spreadsheet for circulation and consideration. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

GUESTS	
SPECIAL NOTES	Next Meeting: May 26, 2011 Location: Division of State Information Technology, 4430 Broad River Road