

K-12 TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	December 9, 2010
Meeting Location	Division of State IT, 4430 Broad River Road
Facilitator	Barbara Teusink
Note Taker	Gay Hoyer
Attendees	Barbara Teusink (DSIT), Sandra Wilkie (DSIT), John Bane (SCETV), Beth Shull (AT&T), Mike Shelton (DSIT), Samantha Hastings (USC), Dean Byrd (SCETV), Bobbi Kennedy (SCETV), Jerry Pate (SC Telecommunications Assoc.), Valarie Byrd (DSIT), Amy Duernberger (State Library), David Goble (State Library), Jim MacDougall (DSIT), Linda O'Bryon (SCETV)

AGENDA ITEMS

AGENDA ITEM 1	Approval of Minutes	PRESENTER	Barbara Teusink
DISCUSSION			
<ol style="list-style-type: none"> 1. Barbara Teusink called the meeting to order and asked for approval of or discussion/corrections to the minutes from last month's meeting. 2. The minutes were approved with no changes. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 2	Introduction of Linda O'Bryon, ETV's President	PRESENTER	Barbara Teusink
DISCUSSION			
<ol style="list-style-type: none"> 1. Barbara Teusink introduced ETV's new president, who addressed the committee and gave information on her background and her plans for ETV. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 3	Education Broadband Services (EBS) Network	PRESENTER	Dean Byrd
DISCUSSION			
<ol style="list-style-type: none"> 1. ETV is currently working on FCC deadline to prove that current licenses are being used for "Educational Services". 2. Any spectrum that is currently not being used for educational purposes is at risk of being taken by the FCC. 3. ETV has an IP system in place that serves most school districts and ETV can easily prove substantial use with this system. (ETV is currently training educators on the use of this IP system) 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 4	Bandwidth Evaluation	PRESENTER	Sandra Wilkie
DISCUSSION			
<ol style="list-style-type: none"> 1. 231 closed orders; 238 orders left 2. Entrance facility jobs \$187,000 3. 11 sites not quoted yet 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 5	E-Rate Status / FCC New Rules	PRESENTER	Valarie Byrd
DISCUSSION			
E-Rate News			
<ol style="list-style-type: none"> 1. E-Rate filing window is anticipated to open mid January-late March 2011. 2. The 6th Report and Order was posted to the Federal Registry and these changes will be official January 3, 2011. 3. The new FCC Forms 470 and 471 were approved by the Office of Management and Budget (OMB) November 19th. The forms were made available by USAC but only for review purposes. A "Draft" watermark was added to avoid advance use of the new forms. 4. The FCC has more than 150 questions seeking clarification of its 6th report and order in which it plans to address in the form Q&A document and bureau level notice for faster processing. No specific date has been given as to when either document will be provided to the general public. Highly requested clarification items include dark fiber and Gifting to name a few. 5. Valarie and Nancy Rosenwald (SCSL) conducted four E-Rate Beginners training sessions last month and two Advance E-Rate training sessions this month. The 40 participants were made-up of School District and Library representatives. Overall feedback from the attendees was very positive. Additional hands-on training session maybe scheduled when the filing window opens to assist applicants with their individual applications. 			
2009-10 (Prior Year) Application			
<ol style="list-style-type: none"> 1. One (1) BEAR request issue has work in progress to resolve. 2. Form 500 Filing will begin in December. 			
2010-11 (Current Year) Application			
<ol style="list-style-type: none"> 1. The E-Rate group is collecting information to prepare for BEAR filing later this funding year. 			
2011-12 (New Year) Application			
<ol style="list-style-type: none"> 1. The E-Rate Group has received 38 of the 85 site verification documents from the School Districts. This form is needed for the FY 2011-12 state E-Rate application. The deadline to provide these documents and current Network Diagrams to DSIT is December 15th. All documents from the State Library have been received by DSIT. 2. The group anticipates receiving the Free & Reduced Lunch data from the Department of Education within the next week. 			
K-12 Technology Initiative Website (Mike Shelton)			
<ol style="list-style-type: none"> 1. Rave reviews have been received on the new website from individuals across the state. 2. The new E-Rate website location can be accessed: https://sck12techinit.sc.gov/ 			
Contract Conversion (BVB to MPLS)			
<ol style="list-style-type: none"> 1. Billing reviews and verifications are complete. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 6	Security Project Status	PRESENTER	Jim MacDougall
<ol style="list-style-type: none"> 1. Four schools have improved their report card grade to a "B" or better and are now eligible for an upgrade. <ul style="list-style-type: none"> • Dorchester 2 "B" • Dillon 2 "A" • Edgefield 1 "B" • Florence 1 "B" 			
		PERSON RESPONSIBLE	DEADLINE

AGENDA ITEM 7	Security Subcommittee /Network Status	PRESENTER	Sandra Wilkie
DISCUSSION			
<ol style="list-style-type: none"> 1. Nothing new to report. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 8	Budget	PRESENTER	Barbara Teusink
DISCUSSION			
1. Nothing new to report; Legislature will be back in session soon.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 9	Annual Report	PRESENTER	Michael Shelton
DISCUSSION			
<ol style="list-style-type: none"> 1. Information has been received and text has been finalized. Charts, graphs and graphics are now being added to the report. 2. A draft should be ready for Barbara Teusink sometime next week. 3. The Writing Committee has done an outstanding job and the report should be finalized by the January meeting. 			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

GUESTS	
SPECIAL NOTES	Next Meeting: January 27, 2011 Location: Division of State Information Technology, 4430 Broad River Road