

## K-12 TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	November 9, 2010
Meeting Location	ETV, 1101 George Rogers Blvd
Facilitator	Tom Fletcher
Note Taker	Gay Hoyer
Attendees	Tom Fletcher (DSIT), Sandra Wilkie (DSIT), David Beverly (SCETV), Beth Shull (AT&T), Mike Shelton (DSIT), Samantha Hastings (USC), John Bane (SCETV), Bobbi Kennedy (SCETV), Jerry Pate (SC Telecommunications Assoc.), Jane Sosebee (AT&T), Hap Griffin (SCETV), Mitch Bradley (Office of eLearning), Doug Drenning (DSIT), Tommy Richards (SCETV)

### AGENDA ITEMS

AGENDA ITEM 1	Approval of Minutes	PRESENTER	Tom Fletcher
DISCUSSION			
<ol style="list-style-type: none"> <li>1. Tom Fletcher called the meeting to order and asked for approval of or discussion/corrections to the minutes from last month's meeting.</li> <li>2. The minutes were approved with no changes.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 2	Professional Development - eLearning	PRESENTER	Brad Mitchell
DISCUSSION			
<ol style="list-style-type: none"> <li>1. Brad Mitchell from the office of eLearning gave a presentation on eLearning SCPD (South Carolina Online Professional Development).</li> <li>2. ELearning SC PD offers online renewal of graduate to teachers statewide to aid in their certification renewal process. It teaches basic and advanced technology skills to teachers to enhance technology skills and assist in the implementation of technology into the classroom,</li> <li>3. The program helps to ensure that all teachers state-wide are technology proficient.</li> <li>4. The program has been very successful. Approximately 400 teachers take courses each semester.</li> <li>5. From September 2009 through September 2010, over 2000 teachers took courses online to renew their teaching certificates. 84% of the teachers who participated had never taken online courses, 94% said they would take another online course and 97% would recommend the program.</li> <li>6. The program has 7 adjunct teachers who teach the online renewal and graduate courses. Each semester approximately 7 renewal courses and 4 graduate courses are offered. (ELearning SCPD has a catalog of 26 renewal courses with 40 renewal credits each).</li> <li>7. ELearning SCPD offers 8 graduate credit courses offered through its partnership with the College of Charleston.</li> <li>8. ELearning SCPD assists the Office of Teacher Certification with the new Online Teaching Endorsement by offering the following graduate courses that fulfill the requirements for the endorsement: <ul style="list-style-type: none"> <li>• Facilitating Learning in Online Environment (Required)</li> <li>• Effective Online Course Management (Required)</li> <li>• Approaches and Tools for Developing Web Enhanced Lessons</li> <li>• Classroom Assessment Enhanced by Technology</li> <li>• Differentiating Instruction to Accommodate Learning Styles</li> <li>• Web 2.0 Tools in the Classroom</li> <li>• South Carolina Online Resources.</li> </ul> </li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 3	Bandwidth Evaluation	PRESENTER	Sandra Wilkie
DISCUSSION			
<ol style="list-style-type: none"> <li>469 orders for upgrades were issued for schools and libraries. Vendors have completed 152 sites with 317 still in progress. Most should be completed by December 1<sup>st</sup>.</li> <li>Entrance facility placement for libraries converting to Ethernet is continuing. Subcontractors have completed work for Dorchester, Anderson and Kershaw libraries. Work is approved for 10 additional sites for a total of \$139,550 to be spent. There are 33 sites still under evaluation by the subcontractors.</li> <li>Dark fiber is now eligible under E-Rate. DSIT made presentations at EdTech to districts and posted a survey to determine the level of interest and/or opportunity for using dark fiber rather than leased Ethernet circuits. 31 people responded to the survey and 25 would like for the state to establish a state master contract for dark fiber. 15 are interested/very interested in participating in an open forum to discuss this topic. As soon as the FCC issues further clarification on dark fiber, DSIT will schedule the meeting to discuss how to move forward on the state contract.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 4	E-Rate Status	PRESENTER	Sandra Wilkie
DISCUSSION			
<b>E-Rate News</b>			
<ol style="list-style-type: none"> <li>Valarie attended the Washington, DC USAC Fall E-Rate training session along with other SECA members. SECA had meetings to discuss the various E-Rate program changes with USAC-SLD, various LEC's and FCC bureau members. Many E-Rate filers and vendors are awaiting more clarification of several items cited in the FCC's E-Rate order during the upcoming weeks.</li> </ol>			
<b>KPMG Audits</b>			
<ol style="list-style-type: none"> <li>Final payment documents to close out the Round 2 &amp; 3 audits were sent to USAC and payment confirmation letters from USAC were received by DSIT 10/20/2010. These audits are officially closed.</li> </ol>			
<b>2009-10 (Prior Year) Application</b>			
<ol style="list-style-type: none"> <li>One (1) BEAR request is in SLD Review.</li> <li>Seven (7) BEAR Notification Letters have been received.</li> <li>Form 500 Filing will begin in December.</li> </ol>			
<b>2010-11 (Current Year) Application</b>			
<ol style="list-style-type: none"> <li>The E-Rate group is collecting information to prepare for BEAR filing later this funding year.</li> </ol>			
<b>2011-12 (New Year) Application</b>			
<ol style="list-style-type: none"> <li>The E-Rate Group has prepared and distributed documents to the State Library and School Districts for the state 2011-12 E-Rate application.</li> <li>Fall E-Rate training sessions presented by the state E-Rate Consortium Group and State Library for school districts and library systems began this month.</li> <li>The group anticipates receiving the Free &amp; Reduced Lunch data from the Department of Education sometime this month.</li> </ol>			
<b>K-12 Technology Initiative Website (Mike Shelton)</b>			
<ol style="list-style-type: none"> <li>The new K-12 Technology Initiative website was released last month in time for EdTech and Sandra Wilkie gave a preview of the site at the conference.</li> <li>The new webpage location is: <a href="https://sck12techinit.sc.gov/">https://sck12techinit.sc.gov/</a> and is up and running smoothly.</li> <li>A "Go-Live" announcement was sent out by Mike Shelton.</li> <li>A redirect will be placed on the old site.</li> </ol>			
<b>Contract Conversion (BVB to MPLS)</b>			
<ol style="list-style-type: none"> <li>DSIT and both vendors continue to work on billing verifications.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 5	FCC New Rules	PRESENTER	Tom Fletcher
<ol style="list-style-type: none"> <li>At this point there is still more clarification needed on the rules regarding dark fiber.</li> <li>Based on a survey conducted by DSIT there are numerous agencies that are interested in pursuing the use of dark fiber, when more information becomes available we will need to identify the agencies and providers interested in the project.</li> <li>Once more information is received on the rules; DSIT will begin working on the development of a state term contract and arranging for a forum to discuss the issue.</li> </ol>			

	PERSON RESPONSIBLE	DEADLINE

AGENDA ITEM 5	Security Project Status	PRESENTER	Jim MacDougall
1. Nothing new to report; the Security Group continues to monitor schools and libraries.			
	PERSON RESPONSIBLE	DEADLINE	

AGENDA ITEM 6	Security Subcommittee /Network Status	PRESENTER	Sandra Wilkie
DISCUSSION			
1. Nothing new to report, however, Lexington 4 was able to improve their report card grade and will get the additional bandwidth they requested.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE			

AGENDA ITEM 8	Budget	PRESENTER	Barbara Teusink
DISCUSSION			
1. Nothing new to report; still awaiting transfer from the Department of Education.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE			

AGENDA ITEM 9	Annual Report	PRESENTER	Michael Shelton
DISCUSSION			
1. Information has been received from all major areas and Mike and Beth Shull are editing the report.			
2. Mike will send out the final draft to the committee for final approval before having the report printed.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
NONE			

GUESTS	
SPECIAL NOTES	Next Meeting: December 9, 2010 Location: Division of State Information Technology, 4430 Broad River Road