

## K-12 TECHNOLOGY INITIATIVE COMMITTEE MEETING MINUTES

Meeting Date	August 26, 2010
Meeting Location	Division of State IT, 4430 Broad River Road
Facilitator	Tom Fletcher
Note Taker	Gay Hoyer
Attendees	Barbara Teusink (DSIT), Tom Fletcher (DSIT), Valarie Byrd (DSIT), Sandra Wilkie (DSIT), Petra Turner (DSIT), David Beverly (SCETV), Amy Duernberger (SCSL), Bobbi Kennedy (SCETV), Beth Shull (AT&T), John Bane (SCETV), David Goble (SCSL), Gary West (SCDE), Jim MacDougall (DSIT), Mike Shelton (DSIT), Charlie Zeberlein (DSIT)

### AGENDA ITEMS

AGENDA ITEM 1	Approval of Minutes	PRESENTER	Tom Fletcher
DISCUSSION			
<ol style="list-style-type: none"> <li>Tom Fletcher called the meeting to order and asked for approval of or discussion/corrections to the minutes from last month's meeting.</li> <li>The minutes were approved with no changes.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 2	Digitization Project (Knowitall.org)	PRESENTER	John Bane
DISCUSSION			
<ol style="list-style-type: none"> <li>SCETV has replaced its cumbersome hybrid methods with a metrics system driven entirely by Google Analytics®. A new metrics baseline was established in FY2009.</li> <li>FY 2009 – FY 2010 Utilization Comparison:</li> </ol>			
	2009	2010	% Incr./Decr.
Visits	597,648	989,023	+65.5%
Page Views	5,023,608	6,010,566	+19.5%
Unique Visitors	423,216	643,390	+52.0%

### Knowitall's SC-Produced Learning Content Attracts National Notice

- Web of Water**, a component of SCETV's **River Venture** Web site received a prestigious Corporation for Public Broadcasting **MySource Education Innovation Award** in March 2010. The awards recognize and showcase local public media stations using innovative approaches and emerging technologies to meet the educational needs of their communities.
- SC ETV was invited to contribute content to the PBS Digital Learning Library – Producer Pilot Project because of its record of developing award-winning, high quality, interactive digital learning media. The PBS DLL currently contains 87 assets from **Knowitall's** Artopia web site, with more assets scheduled to be added from sites such as **Hobby Shop, Gullah Net, and RiverVenture**.
- Monster.com™, is its "The Apple" K-12 teacher resources for differentiating instruction through technology for varying learning styles cited SCETV's Hobby Shop as one of the nation's top picks (#11) for students employing a logical-mathematical learning style.
- Teachers love SCETV's knowitall K-12 standards-based content and have given it glowing reviews.

ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 3	Bandwidth Evaluation	PRESENTER	Sandra Wilkie
DISCUSSION			
<ol style="list-style-type: none"> <li>MOU documents have been distributed to all schools and libraries and most of them have been signed and returned. The E-Rate Group is waiting on MOUs from 1 library, 8 special schools (DIA only), and 13 districts who are evaluating what additional bandwidth they can afford. All orders have been issued to</li> </ol>			

the vendors for the MOUs that have been returned and the first upgrade orders will complete on August 27<sup>th</sup>. The next phase will be to verify the vendor billing for all the upgraded services.

2. Entrance Facility Evaluations by Charlie Seastrunk (DSIT):
  - a. Charlie's group has completed visits and provided cost for 8 library systems (21 sites) of approximately \$62,000.
  - b. There are 11 library systems (42 sites) that have not been visited. Charlie plans to get started on these next week as other major cable projects in his area are completing this week.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 4	E-Rate Status	PRESENTER	Valarie Byrd
DISCUSSION			

**E-Rate News**

1. Fall E-Rate training sessions will begin next month.
2. The target date for any FCC E-Rate changes affecting FY 2011 (July 1, 2011 – June 30, 2012) is September 16, 2010. Comments on the FCC's broad E-Rate NPRM, on eligible services, on updated CIPA regulations, on community use of school Internet facilities, and on proposed revisions to the Form 470 and 471 have all been filed.

**Bandwidth Deployment Related News:**

1. Oconee County was awarded a nearly \$10 million grant from NTIA Broadband Technologies Opportunity Program to install a fiber optic communications network. Press release provided for additional details regarding the project.

**KPMG Audits (Sandra Wilkie)**

1. The E-rate group expects to receive the final request for reimbursement (COMAD) letter from USAC around September 16<sup>th</sup>. It will be for \$19,773 to be repaid to USAC and DSIT will pay that amount since appeal of approximately \$9,000 of the amount is not worth the effort and expense.

**2008-09 (current year) Application**

1. BEAR check in the amount of \$453,397.52 was received.
2. 2008-09 Funding Year activities are now closed.

**2009-10 Application**

1. E-Rate group is working on the January – June 2010 BEAR filing.
2. Form 500 Filing will begin in December.

**2010-11 (Current Year) Application**

1. Bear filing will begin later this year

**2011-12 Application**

1. Documents are being prepared for the 2011-12 application filing year.

**K-12 Technology Initiative Website (Mike Shelton)**

1. The redesign of the current webpage is still a work in progress.
2. The current webpage is located at: <http://www.sck12techinit.org/E-rate.html>
3. The new webpage location will be at: <https://sck12techinit.sc.gov/>

**Contract Conversion (BVB to MPLS)**

1. DSIT and both vendors continue to work on billing verifications.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
NONE		

AGENDA ITEM 5	Security Project Status	PRESENTER	Jim MacDougall
<ol style="list-style-type: none"> <li>1. Schools are back in session and everything is status quo.</li> <li>2. The Security Group is working on improving communications with schools. Will be putting out forms, videos and training materials on the website for the schools and the libraries to use.</li> <li>3. Jim just got back from a Cyber Conference in San Antonio which was hosted by the National CERT Team which is the division of the Defense Department that responds in the event of a national cyber event/emergency. They talked about a program that is targeted toward K-12 called Cyber Patrol. They have teams compete nationally to defend and protect a network (kind of like a "Defend the Flag" competition). These teams range from high school to college age students. Jim would like to find out how to promote this competition to the schools in SC.</li> <li>4. Jim and his staff will be offering V-Live training this month to interested agencies. This training normally costs about \$3000, but the security group was able to get it for \$500 and geared toward system administrators. There is also some free training web training available, this training normally cost about \$200. Contact Jim for access codes for the free training if you are interested. Jim will also post this information.</li> <li>5. Reminder that October is National Cyber Security Month.</li> </ol>			
		PERSON RESPONSIBLE	DEADLINE

AGENDA ITEM 6	Security Subcommittee /Network Status	PRESENTER	Charlie Zeberlein
DISCUSSION			
<ol style="list-style-type: none"> <li>1. Nothing new to report on for the schools, however, upgrade requests from Richland and Lexington County libraries were both approved.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 7	iAM Laptop	PRESENTER	Sandra Wilkie
DISCUSSION			
<ol style="list-style-type: none"> <li>1. Sandra has received all the district reports and plans to have the final budget close-out report for the September meeting.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 8	Budget	PRESENTER	Barbara Teusink
DISCUSSION			
<ol style="list-style-type: none"> <li>1. The FY11 K-12 budget has been approved by the principals. The next step is the transfer of funds.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

AGENDA ITEM 9	Annual Report	PRESENTER	Michael Shelton
DISCUSSION			
<ol style="list-style-type: none"> <li>1. Information has been received for all the major areas. Progress continues on the individual pieces. The committee will meet again on Friday, September 3<sup>rd</sup>.</li> </ol>			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
NONE			

GUESTS	
SPECIAL NOTES	Next Meeting: September 23, 2010 Location: Division of State Information Technology, 4430 Broad River Road