

K-12 TECHNOLOGY INITIATIVE COMMITTEE

MEETING MINUTES

Meeting Date	January 24, 2013
Meeting Location	DSIT – 4430 Broad River Road, Columbia, SC 29210
Facilitator	Tom Fletcher
Note Taker	Gay Hoyer
Attendees	Tom Fletcher (DSIT), John Bane (DSIT), Valarie Byrd (DSIT), James Gordon (DSIT), Don Cantrell (SCDE), Karen Shamburg (SCDE), Leon Nelson (SCDE), Amy Duernberger (SCSL), Bobbi Kennedy (SCETV), Linda O’Byron (SCETV), Beth Shull (AT&T), Jerry Pate (SC Telecommunications Assoc.), Anthony Cooper (New Venue Tech)

AGENDA ITEMS

Agenda Item 1	Approval of Minutes	Presenter:	Tom Fletcher
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1. Tom Fletcher called the meeting to order and asked for approval or corrections to the minutes from the January meeting. The minutes were approved with a correction of Don Cantrell’s information in the Attendees section.

Agenda Item 2	PowerSchool	Presenter:	Leon Nelson
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1. In 2006 Pearson Education acquired PowerSchool from Apple, Inc.
2. PowerSchool is a web-based student information system that provides grade management and viewing for teachers and students. PowerSchool makes it easy for teachers to record grades, take attendance, and check student profiles.
3. PowerSchool enables today’s educators to make timely decisions that impact student performance creating a collaborative environment for parents, teachers and students to work together in preparing 21st century learners for the future.
4. PowerSchool provides a full range of features needed by administrators at the district and school level in addition to portals for teachers, parents and students. Some of the features are:
 - Attendance management tracking and notification
 - Optional seating chart formats with student pictures
 - Administrator dashboards
 - Robust reporting tools
 - Faculty management
 - Co-teaching management
 - Student record and transcript exchange
 - Discipline management and reporting
 - Centralized enrollment
 - Assessment reporting
 - Family management
 - Powerful scheduling tools
5. Each student or teacher using PowerSchool has a password protected account.
6. With PowerSchool, parents will be able to access vital information about their children quickly and accurately. They can see results of tests and assignments as soon as they are recorded, enabling them to intervene quickly and communicate with guidance counselors and teachers, if necessary. PowerSchool will help parents help their children achieve their potential. Parents and students can access the following information:
 - Grades for current classes, as well as the assignments that make up those grades
 - Attendance for the past two weeks or for the whole quarter, including a legend of attendance codes used by the school

- Teacher comments / Discipline Log
 - Reports via email, which allow parents to request daily, weekly, or monthly reports sent via email
 - Daily School Bulletin
7. SDE is currently in the process of upgrading to Version 7 of PowerSchool and is working on ways to fund training for school personnel.

Agenda Item 3	E-Rate Status	Presenter:	Valarie Byrd
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eRate News

1. The eRate FY 2013 Application Filing Window has been open since 12/12/12 – (49 days remaining)

Committee Initiative – Bandwidth Allocation Policy Revisions for FY 2012-2013

1. DSIT has reviewed bandwidth research data collected from the Public Library Systems this summer.
2. Wan Analysis shows that ample bandwidth coverage is being provided at this time. No changes to current policy are recommended.
3. Internet Analysis is partially inconclusive; a different approach is being worked on in regards to needs assessment.
4. The Committee agreed to a proposal to grant upgrades based on proof of need.
5. The Committee agreed to a proposal to offer managed router service (CPE) to K-12 Network members with Internet access below 50 mbps at no monthly cost.

State eRate Program Status

2011-12 (Current Year) Application

1. All reimbursements have been received. FCC Form 500’s were submitted to close out FY last month.

2012-13 (New Year) Application

1. DSIT is currently working with USAC auditors as they are processing the two remaining state eRate applications. Per the FCC, all FY 2011 and FY 2012 reviews will be completed by mid-March.
2. DSIT received the few outstanding Technology Plan Approval Letters from the SC Department of Education.
3. DSIT is still working on evaluating rates for larger bandwidth tiers.

2013-14 (Upcoming Year) Application

1. DSIT has collected all site verification documents for schools and libraries.
2. DSIT has collected all CIPA forms for libraries and will begin collecting forms from the remaining network members after March 14th.
3. DSIT has submitted two FCC Form 471 Applications. The three remaining applications are in progress.
4. Tom Olson (SDE) has provided the NSLP Data Collection file to DSIT. This information has been provided to all network members and has been posted via SDE’s website. The state validation file scheduled to be submitted to USAC-SLD today.
5. DSIT provided free eRate training sessions to all network members last November. Additional training will be held during the eRate filing window.

Bandwidth Allocation Deployment Phase IV-Fiber Placement Opportunities

1. The following districts have active projects:
 - a. Berkeley (Phase 1 completed)
 - b. Dillon 04
 - c. Spartanburg 07
2. The following districts have projects that will begin soon:
 - a. Dillon 03
 - b. Hampton 01
3. The following districts are being evaluated:

- a. Anderson 04
- b. Anderson 05
- c. Edgefield
- d. York 02
- e. York 04

Security Subcommittee / Network Status

1. The Security subcommittee did not meet last month. Weekly communications were done via email.
2. The ISAC Group is focusing on the following items:
 - a. Increasing Staff
 - b. Coordinating the placement of new equipment
3. Progress has been made in working with districts qualifying for eligible upgrades. Only seven districts remaining on the list of nonqualified Internet upgrade approvals due to Bandwidth Allocation Policy-Internet requirements not being met or network configuration issues.

Agenda Item 4	K-12 Network Changes	Presenter:	Valarie Byrd
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1. AT&T DIA (Dedicated Internet Access) to MIS (Managed Internet Service) conversion project is near completion.
2. Conversion for under-served/expensive bandwidth updates for Wireless and MPLS locations is as follows:
 - a. The last location for Internet via wireless, Hampton 2 School District completed last month.
 - b. The one remaining library location, Ninety-six branch of Greenwood Library, will remain a T-1.
 - c. There are two solutions identified to eliminate the 4 MPLS circuits and vendor orders have been issued.
 - d. These remaining locations are still under investigation. (3 School Districts, 7 circuits, 7 Library System/Region – 20 locations remaining)

Agenda Item 5	Network Status	Presenter:	Tom Fletcher
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1. Nothing new to report

Agenda Item 6	Budget	Presenter:	James Gordon
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1. A meeting was held in December and the Principals of the Committee approved the budget. Committee is awaiting distribution of funds from the Department of Education.
2. Budget request forms will be sent out in May for the upcoming Fiscal Year.

Next Meeting	February 28, 2013
Location	Division of State IT, 4430 Broad River Road, Columbia, SC 29210