South Carolina K-12 School Technology Initiative Committee Meeting Minutes

April 27, 2023

Attendees:

Keith Osman, ADMIN	Mark Leslie, Richland One SD
Karen Rumfelt, ADMIN	Salandra Bowman, SCETV
Robert Nichols, ADMIN	Valerie Byrd Fort, SDE
Victoria Gooch, ADMIN	Gabrielle Fulton, EOC
Jay Meyer, ADMIN	Dana Yow, EOC
Mackenzie Jackson, ADMIN	Jason Jones, AT&T
Mike Shelton, ADMIN	Lynn Fralick, SEGRA
Brian Pratt, SDE	Greg Gilstrap, Anderson One SD
Patricia Sinclair, State Library	Tina Leitzsey, Newberry County SD
Nola Armstrong, SCTBA	

Noting a quorum of Committee members, Keith Osman called the meeting to order. Mr. Osman asked Jay Meyer to provide additional comments. Mr. Meyer provided a brief introduction to the committee.

Approval of Minutes

Minutes of the February 23, 2023 Committee meeting were provided to Committee members. Mr. Osman solicited the Committee members for comments, edits, and questions regarding the minutes.
Hearing none, Nola Armstrong motioned to approve the minutes as presented, and Salandra Bowman seconded the motion.

- The February 23, 2023 S.C. K-12 School Technology Initiative Committee Minutes were unanimously approved.

E-Rate Update
Victoria Gooch provided an update on various E-Rate related issues to the Committee.

1. Eight applications were submitted to USAC at the beginning of March, three of which are going through their initial reviews
2. Quality Assurance auditor is currently reviewing the 2021-2022 Funding Year, with good communication between him & Victoria Gooch

3. Victoria will be moving forward with the Annual Proviso Report, with the goal of having a draft ready to share with Communications by mid-May
    a. Report is due at the beginning of June
4. E-Rate team is wrapping up disbursement of Category 2 funds for infrastructure upgrades, and all should be out to the consortium in several days
5. Victoria opened the floor for any questions for the E-Rate team, but there were none

Bandwidth Allocation Policy Presentation

- The Bandwidth Allocation Policy was last updated in February 2017, with the K-12 program implementing several new contracts since then
- Since the last update, there have been cost savings on bandwidth
- The policy would allow entities more bandwidth at similar or reduced costs
- Security is still done through Cisco Umbrella
- Valerie Byrd provided Victoria with a few suggestions for the policy, which Victoria included
- The policy was approved by the DTO Executive Team and Legal Counsel prior to presentation to the Committee
- Victoria opened the floor for questions; hearing none, Keith reinforced the benefits of the Bandwidth Allocation and solicited a motion from the Committee to adopt the new policy
- Brian Pratt motioned to adopt the new policy, and Dana Yow seconded

Robert Nichols: Budget Updates

- Robert informed the Committee that the forms for budget requests will be sent out in the next two weeks

Karen Rumfelt: Progress Report Update

- Karen informed the Committee that Michael Shelton sent out invitations to the Progress Report Writing Committee for the partners
- The invitation includes information regarding the timeline for the progress report, needs of the Committee, etc.

Keith Osman updates:

1. Opened the floor to questions regarding the updates provided

Adjournment

Hearing no other new or old business, Mr. Osman motioned that the meeting be adjourned.

- All Committee members approved, and the meeting was adjourned at 9:11 a.m.